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ITCA.K12.com

## Agenda

### Board Meeting Minutes

Tuesday, November 16<sup>th</sup>, 2021 @ 5:30 PM Mountain

Via conference call (253) 215-8782 Meeting ID: 440 571 6223

Meeting Room Link - <https://us02web.zoom.us/j/4405716223>

*The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.*

<b>Present: X (Voting Members in <u>Bold</u>)</b>				
<b>Kerry Wysocki, Chairman/Secretary</b>	<b>X</b>	Monti Pittman – HOS	X	Other guests:
<b>Jim Moore, Vice-Chair/Treasurer</b>	<b>X</b>	Julie Ingwersen – Ops Mgr.	X	
<b>Judy Boyle, Director</b>		Jennifer Edwards – Registrar		John Kramer X
<b>Kevin Cleveland, Director</b>	<b>X</b>	Allen Wenger – Finance	X	Kellen MacDonald X
		Amanda Judd – Special Education		
		Chris Yorgason – Legal Counsel	X	
		Sheila Shiebler – Deputy Regional VP	X	
<b>Vision:</b> To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.				
RSVP: Monti at 208-917-2420 x1001 or <a href="mailto:mpittman@k12.com" style="color: white;">mpittman@k12.com</a> to confirm attendance				
<b>Business of the Board</b>				
	<b>Agenda Item</b>	<b>Presenter</b>	<b>Presentation</b>	<b>Issues/Planned Action</b>
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	The meeting was call to order 5:43 PM			
	Approve Minutes	Board	Action	➤ Motion to approve the October 19 <sup>th</sup> , 2021 special board meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the Tuesday, October 19th, meeting minutes, a motion was made by Kerry W. and seconded by Kevin C. to approve the minutes. Motion passed unanimous consent.			
	Policy Reading	Julie Ingwersen	Action	➤ 605.0 - High School Advanced Opportunities
<i>Minutes:</i>	Policy 605.0 was presented. Discussion followed. Having had the opportunity to review the presented policy, a motion was made by Kerry W. and seconded by Jim M. to approve policy 605.0. Motion passed unanimous consent.			
	Consent Agenda	Allen Wenger	Action	➤ Approval of Monthly Invoices ➤ Check Register to post online ➤ PL Budget Comparison
<i>Minutes:</i>	A motion was made by Kerry W. and seconded by Jim M. to approve the consent agenda. Motion passed unanimous consent.			
	Financial Update	Allen Wenger John Kramer	Update Action Update	➤ Board Financial Presentation ➤ Letter from Stride and New Budget ➤ ESSER III Allocation

<i>Minutes:</i>	<ul style="list-style-type: none"> <li>➤ Allen W. presented the Board Financial PPT. Discussion followed. The board was informed that it is recommended that ITCA forego the November payment, then receive a corrected amount for the February payment to align with actual enrollments vs. enrollment forecasts. Based on these recommended numbers presented in the summary cash flow, Stride finance confirms that the financials are now stable as presented. No formal Board action taken.</li> <li>➤ John K. provided a letter to the ITCA Board confirming that the coding error in the elementary section of the report had been corrected for future audits and that it will not be an issue for audit reports going forward.</li> <li>➤ An overview of the ESSER III allocation was presented. It was confirmed that ESSER III funds can be used to for Salaries of staff hired as a result of COVID 19 Enrollment. Discussion followed. No formal board action taken.</li> </ul>			
	Enrollment	Julie Ingwersen	Update	➤ Review Enrollment Report
<i>Minutes:</i>	Julie I. provided the enrollment report. Discussion followed. The conversation turned to adding Middle School grades to supplement enrollment. Staff will provide more information at the January meeting. No formal Board action taken.			
	Academic Update	Monti Pittman	Action Update	<ul style="list-style-type: none"> <li>➤ Charter Renewal</li> <li>➤ College &amp; Career Day</li> <li>➤ CTE PQI Grant</li> <li>➤ Suit Up Challenge</li> <li>➤ Pineapple Effect – Breaks down isolation</li> <li>➤ TAC Meetings</li> </ul>
<i>Minutes:</i>	<p>Monti P. provided an update on the:</p> <ul style="list-style-type: none"> <li>➤ Charter Renewal, to include data requirements and timelines for submission</li> <li>➤ College and Career Day presenters and student attendance</li> <li>➤ The receipt of the CTE PQI grant and potential uses</li> <li>➤ The results of the Suit Up Challenge</li> <li>➤ The successful best practice share using the Pineapple Effect</li> <li>➤ The results and recommendations from the TAC meetings.</li> </ul> <p>Discussion Followed. No formal Board action taken.</p>			
	Potential Board Members	Kerry Wysocki	Update	➤ Discuss potential board members and how to expand the board.
<i>Minutes:</i>	Kerry W. led a discussion on potential board members and how to expand the board. Discussion followed. No formal board action taken.			
	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Kerry W. made a motion to adjourn. Kevin C. seconded. The motion passed unanimous consent. The meeting adjourned at 7:41 PM.			

**Next scheduled Board meeting – December 21<sup>st</sup>, 2021**

Dated the 18 day of January, 2021

Board Secretary 