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[ITCA.K12.com](http://ITCA.K12.com)

## Agenda

### Board Meeting Minutes

Tuesday, May 17<sup>th</sup>, 2022 @ 5:30 PM Mountain

Via conference call (253) 215-8782 Meeting ID: 440 571 6223

Meeting Room Link - <https://us02web.zoom.us/j/4405716223>

*The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.*

<b>Present: X (Voting Members in Bold)</b>					
<b>Kerry Wysocki, Chairman/Secretary</b>	<b>X</b>	Monti Pittman – HOS	X	Other guests:	
<b>Jim Moore, Vice-Chair/Treasurer</b>	<b>X</b>	Julie Ingwersen – Ops Mgr.	X		
<b>Judy Boyle, Director</b>		Jennifer Edwards – Registrar			
<b>Kevin Cleveland, Director</b>	<b>X</b>	Allen Wenger – Finance	X	Kellen MacDonald	X
<b>Andy Snarr, Director</b>	<b>X</b>	Amanda Judd – Special Education	X	Felicia Boyle	X
		Chris Yorgason – Legal Counsel	X		
		Sheila Shiebler – Deputy Regional VP			
<b>Vision:</b> To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.					
<b>RSVP: Monti at 208-917-2420 x1001 or <a href="mailto:mpittman@k12.com">mpittman@k12.com</a> to confirm attendance</b>					
<b>Business of the Board</b>					
	<b>Agenda Item</b>	<b>Presenter</b>	<b>Presentation</b>	<b>Issues/Planned Action</b>	
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order	
<i>Minutes:</i>	The meeting was call to order 5:39 PM				
	Approve Minutes	Board	Action	➤ Motion to approve the April 19 <sup>th</sup> , 2022, board meeting minutes	
<i>Minutes:</i>	Having had the opportunity to review the Tuesday, April 19th, meeting minutes, a motion was made by Kerry W. and seconded by Andy S. to approve the minutes. Motion passed unanimous consent.				
	Policy Reading	Julie Ingwersen Amanda Judd	Action Action Action	➤ 602.0 Credit Proficiency ➤ 605.0 High School Advanced Opportunities ➤ Schedule A Related Services Contract update	
<i>Minutes:</i>	➤ Policies 602.0 and 605.0 were presented. Discussion followed. Having had the opportunity to review the presented policies, a motion was made by Kerry W. and seconded by Jim M. to approve policies 602.0 and 605.0. Motion passed unanimous consent. ➤ The Schedule A Related Services Contract update was presented. Discussion followed. Having had the opportunity to review the presented policy, a motion was made by Kerry W. and seconded by Kevin C. to approve Schedule A. Motion passed unanimous consent.				
	Consent Agenda	Felicia Boyle	Action	➤ Approval of Monthly Invoices ➤ Check Register to post online ➤ PL Budget Comparison	
<i>Minutes:</i>	A motion was made by Kerry W. and seconded by Jim M. to approve the consent agenda. Motion passed unanimous consent.				

	Financial Update	Felicia Boyle Monti Pittman	Update Action Action Action Action Action Action Update	<ul style="list-style-type: none"> <li>➤ Board Financial Presentation</li> <li>➤ Payment to Stride</li> <li>➤ FY22 Budget Hearing</li> <li>➤ Publish FY23 Estimated Budget</li> <li>➤ SY 22/23 Classified Pay Scale</li> <li>➤ SY 22/23 Certified Pay Scale</li> <li>➤ Create Lottery Funds Account</li> <li>➤ Insurance Offset for Family Coverage</li> <li>➤ Transportation Funds</li> </ul>
<i>Minutes:</i>	<ul style="list-style-type: none"> <li>➤ Felicia B. presented the Board Financial Report. Discussion followed. No formal Board action taken.</li> <li>➤ A motion was made by Kerry W. and seconded by Jim M. to approve a \$87,381.00 payment to Stride. Motion passed unanimous consent.</li> <li>➤ Felicia B. presented the FY22 Budget. A motion was made by Jim M. and seconded by Kerry W. to approve FY22 Budget as presented. Motion passed unanimous consent.</li> <li>➤ Felicia B. presented the FY23 Estimated Budget. A motion was made by Jim M. and seconded by Kevin C. to publish the FY23 estimated budget. Motion passed unanimous consent.</li> <li>➤ Monti P. presented the SY23 classified pay scale. A motion was made by Andy S. and seconded by Jim M. to approve the SY23 classified pay scale. Motion passed unanimous consent.</li> <li>➤ Monti P. presented the SY23 certified pay scale. A motion was made by Kerry W. and seconded by Andy S. to approve the SY23 certified pay scale. Motion passed unanimous consent.</li> <li>➤ Felicia B. provided the need for the lottery funds account. A motion was made by Kerry W. and seconded by Andy S. to create a lottery funds account. Motion passed unanimous consent.</li> <li>➤ Felicia B. described the opportunity to provide an insurance offset for family medical coverage. A motion was made by Jim M. and seconded by Andy S. to approve the insurance offset proposed for family medical coverage. Motion passed unanimous consent.</li> <li>➤ Felicia B. informed the board of eligibility to receive transportation funds. Discussion followed. No formal board action taken.</li> </ul>			
	Personnel Report	Monti Pittman	Action	<ul style="list-style-type: none"> <li>➤ Personnel Report</li> </ul>
<i>Minutes:</i>	<p>Monti P. presented the personnel report. Discussion followed. A motion was made by Andy S. and seconded by Kerry W. to approve the personnel report. Motion passed unanimous consent.</p>			
	Enrollment	Julie Ingwersen	Update	<ul style="list-style-type: none"> <li>➤ Review Enrollment Report</li> </ul>
<i>Minutes:</i>	<p>Julie I. presented the enrollment report. Discussion followed. No formal Board action taken.</p>			
	Academic Update	Monti Pittman	Update	<ul style="list-style-type: none"> <li>➤ Suit up challenge Results</li> <li>➤ CTSO Sponsorship for National BPA from STRIDE: <ul style="list-style-type: none"> <li>- Advisor Award: Shelly Edmunson (\$500)</li> <li>- Student Award: J Wohali (\$1000)</li> </ul> </li> <li>➤ Testing Updates – All final dates from last meeting</li> <li>➤ \$25 Amazon cards for Certified and Classified appreciation. (Mentioned at last board meeting)</li> <li>➤ Approved CTE programs – Animal Science, Plant &amp; Soil, and Medical Assisting Programs.</li> <li>➤ H Zielstra (ITCA) was offered the Stride Student Advisory Council Internship position.</li> <li>➤ Annual Meeting in July</li> <li>➤ Draft Graduation Press Release</li> </ul>

<i>Minutes:</i>	Monti P. provided an update on: <ul style="list-style-type: none"> <li>➤ Suit up Challenge – a video was provided and an update on the different opportunities that students had an opportunity to participate in</li> <li>➤ CTSO Sponsorship of \$1500.00 to help send the ITCA Team to National BPA</li> <li>➤ All final testing and end of year dates</li> <li>➤ Completed \$25 Amazon gift card distribution for certified and classified staff requested by the board</li> <li>➤ CTE approved Animal Science, Plant &amp; Soil, and Medical Assisting programs</li> <li>➤ ITCA student Stride Student Advisory Council internship position selection</li> <li>➤ A desire to conduct the annual ITCA board meeting in July</li> <li>➤ A draft graduation press release.</li> </ul> Discussion Followed. No formal Board action taken.			
	Potential Board Members	Kerry Wysocki	Update	➤ Discuss potential board members and how to expand the board.
<i>Minutes:</i>				
	Executive Session	Monti Pittman	Action	➤ No Executive Session Scheduled
<i>Minutes:</i>	<b>Pursuant to section 74-206</b>			
	Executive Session Motion	Kerry Wysocki	Action	➤ No Executive Session Scheduled
<i>Minutes:</i>				
	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Kerry W. made a motion to adjourn. Andy S. seconded. The motion passed unanimous consent. The meeting adjourned at 7:03 PM.			
<b>Next scheduled Board meeting – June 21<sup>st</sup>, 2022</b>				
Dated the _____ day of _____, 2022.				
Board Secretary _____				