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ITCA.K12.com

Agenda

Board Meeting Minutes
 Tuesday, July 19th, 2022 @ 12:00 PM Mountain
 Via conference call (253) 215-8782 Meeting ID: 851 6019 1070
 Meeting Room Link - <https://us02web.zoom.us/j/85160191070>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Present: X (Voting Members in Bold)				
Kerry Wysocki, Chairman	X	Monti Pittman – HOS	X	Other guests:
Jim Moore, Vice-Chair	X	Rachelle Marez – Ops Mgr.	X	Suzi Budge
Judy Boyle, Director		Jennifer Edwards – Registrar		Kellen MacDonald
Kevin Cleveland, Secretary	X	Felicia Boyle – Finance	X	Roger Welch
Andrew Snarr, Treasurer	X	Amanda Judd – Special Education	X	Lutz Braum
		Chris Yorgason – Legal Counsel	X	
		Sheila Shiebler – Deputy Regional VP		
Vision: To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.				
RSVP: Monti at 208-917-2420 x1001 or mpittman@k12.com to confirm attendance				
Business of the Board				
	Agenda Item	Presenter	Presentation	Issues/Planned Action
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	The meeting was called to order at 12:27 PM			
	Lunch	Kerry Wysocki		➤
<i>Minutes:</i>	Board attendees had lunch			
1	Approve Minutes	Board	Action	➤ Motion to approve the July 5 th , 2022, special meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the Tuesday, July 5th special meeting minutes, a motion was made by Kerry W. and seconded by Kevin C. to approve the minutes. Motion passed unanimous consent.			
2	Policy Reading	Rachelle Marez	Action	<ul style="list-style-type: none"> ➤ Certified and Classified Handbook ➤ Hourly Classified, Substitute Teachers, and Test Proctors Handbooks ➤ Student/Parent Handbook ➤ Course Catalog
<i>Minutes:</i>	All listed policies were presented. A motion was made by Kerry W. to approve all policies and manuals as presented. Jim M. seconded. Motion passed unanimous consent.			
3	Consent Agenda	Felicia Boyle	Action	<ul style="list-style-type: none"> ➤ Approval of Monthly Invoices ➤ Check Register to post online ➤ PL Budget Comparison
<i>Minutes:</i>	Kerry W. moved to approve the consent agenda. Jim M. seconded. Motion passed unanimous consent.			

4	Financial Update	Felicia Boyle Monti Pittman	Update Action Update Action	<ul style="list-style-type: none"> ➤ Board Financial Presentation ➤ Payment to Stride ➤ ACH for Stride Payment ➤ Annual Audit Update ➤ Student Accident Insurance Coverage
<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ Felicia B. presented the Board Financial Report. Discussion followed. No formal Board action taken. ➤ A motion was made by Kerry W. and seconded by Jim M. to approve a \$61,175.00 payment to Stride. Motion passed unanimous consent. ➤ The ACH for Stride Payments was discussed. The item was tabled, and further information will be gathered and presented at the August meeting. ➤ Felicia B. presented the information on the upcoming ITCA audit. Discussion followed. No formal Board action taken. ➤ Monti P. presented the Student Accident Insurance Coverage proposal. Discussion followed. A motion was made by Kerry W. and seconded by Andy S. to approve the Student Accident Insurance Coverage pending the change from 300 students covered to 225 students covered based on current enrollment projections. Motion passed unanimous consent. 			
5	Legislative	Suzi Budge	Update	<ul style="list-style-type: none"> ➤ Provide an update on legislative session and effects on education
<i>Minutes:</i>	Suzi B. provided a legislative update. Discussion followed. No formal Board action taken.			
6	Enrollment	Rachelle Marez	Update	<ul style="list-style-type: none"> ➤ Review Enrollment Report
<i>Minutes:</i>	Julie I. provided the enrollment report. Discussion followed. No formal Board action taken.			
7	Marketing	Roger Welch	Update	<ul style="list-style-type: none"> ➤ Marketing Update for FY23
<i>Minutes:</i>	Roger W. provided a marketing update. Discussion followed. No formal Board action taken.			
8	Stride	Sheila Shiebler	Update	<ul style="list-style-type: none"> ➤ Stride Update
<i>Minutes:</i>	Agenda item was not presented			
9	Board Training	Chris Yorgason	Update	<ul style="list-style-type: none"> ➤ Board Responsibilities
<i>Minutes:</i>	Chris Y. provided board training on Board Responsibilities. Discussion followed. No formal Board action taken.			
10	Phone Update	Monti Pittman	Action	<ul style="list-style-type: none"> ➤ CommCore soft phone agreement
<i>Minutes:</i>	The CommCore soft-phone agreement was presented by Monti P. Discussion followed. A motion was made by Kerry W. and seconded by Jim M. to approve the CommCore soft phone agreement as presented. Motion passed unanimous consent.			
11	Academic Update	Monti Pittman	Action Update	<ul style="list-style-type: none"> ➤ Pablo and Eric – Tablet Proposal ➤ Academic Goal Performance ➤ CTE Performance ➤ CTE Program ➤ When teachers return to contract ➤ Teacher Fall Professional Development ➤ Adding grade 7 & 8 in SY24

<i>Minutes:</i>	<p>Eric O. presented a proposal to provide writing tablets for students. Discussion followed. A motion was made by Kerry W. to purchase the \$40.00 writing tablets for all faculty/staff to determine the value to student with the procurement of writing tablets. Andy S. seconded. Motion passed unanimous consent.</p> <p>Monti P. provided an update on the:</p> <ul style="list-style-type: none"> ➤ Academic Goal Performance for the previous school year ➤ The CTE Goal Performance for the previous school year ➤ The coming CTE Programs and courses, and who will be teaching ➤ Teachers return to contract dates ➤ Teacher fall Professional Development schedule, and invited board members to attend ➤ Information on adding 7 & 8 grades in SY24. <p>Discussion Followed. No formal Board action taken</p>			
12	Annual Meeting Items	Kerry Wysocki	Action	<ul style="list-style-type: none"> ➤ Approve Term Extensions Kerry Wysocki, Judy Boyle, Kevin Cleveland ➤ Oaths of Office ➤ Code of Ethics ➤ Election of Offices ➤ Chair ➤ Vice-Chair ➤ Treasurer ➤ Secretary ➤ Appointments ➤ Board Clerk ➤ Public Records Officer ➤ Title 9 Officer ➤ Disposal Agent ➤ Designate Day, Time, and Place for Regular Monthly Board Meetings ➤ Re-Authorize ITCA credit card holder and amount ➤ Designation of newspapers for legal publications ➤ Selection of Depository for LEA Funds ➤ Approval of Capitalization Amount ➤ Approve the extension of the ITCA lease with IDVA for another year

<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ Andy S. made a motion to extend the terms for Kerry W. and Kevin C. for another 3 years. Jim M. seconded. The motion passed unanimous consent. ➤ The Oath of Office and the Code of Ethics were discussed. ➤ The Election of Officers was conducted: <ul style="list-style-type: none"> ➤ A motion was made by Kevin C. and seconded by Andy S. to approve Kerry W. as the ITCA Board Chair. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Kevin C. to approve Jim M. as the ITCA Board Vice-Chair. Motion passed unanimous consent. ➤ A motion was made by Kevin C. and seconded by Jim M. to approve Andy S. as the ITCA Board Treasurer. Motion passed unanimous consent. ➤ A motion was made by Andy S. and seconded by Kerry W. to approve Kevin C. as the ITCA Board Secretary. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Jim M. to approve the HOS as the Board Clerk, the Public Records Officer, the Title IX officer, and the Disposal Agent. Motion passed unanimous consent. ➤ A motion was made Kevin C. and seconded by Jim M. to continue having the monthly Board meetings on the 3rd Tuesday of the month at 5:30 PM at the ITCA offices. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Andy S. to re-authorize the Operations Manager and HOS as the ITCA credit card holders with cards in the amount of \$5000.00. ➤ A motion was made by Kerry W. and seconded by Jim M. to approve the Coeur d'Alene Press, the Idaho Statesman, and the Idaho Fall Post Register as the designated newspapers for legal publications. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Jim M. to approve D.L. Evans as the Depository for LEA Funds. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Kevin C. to approve \$1500.00 as the Capitalization Amount. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Jim M. to extend the ITCA lease with IDVA for another year. Motion passed unanimous consent. 			
13	Potential Board Members	Kerry Wysocki	Update	➤ Discuss potential board members and how to expand the board.
<i>Minutes:</i>				
14	Executive Session	Monti Pittman	Action	➤ Annual Evaluations
<i>Minutes:</i>	Pursuant to section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.			
	Motion	Kerry Wysocki	Action	
<i>Minutes:</i>	The Annual Evaluations were moved to the August board meeting			
	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Kerry W. made a motion to adjourn. Kevin C. seconded. The motion passed unanimous consent. The meeting adjourned at 5:00 PM.			
Next scheduled Board meeting – August 16th, 2022				

Dated the _____ day of _____, 2022.

Board Secretary _____