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ITCA.K12.com

Agenda

Board Meeting Minutes

Tuesday, September 19th, 2023 @ 5:30 PM Mountain

Via conference call (253) 215-8782 Meeting ID: 831 9429 2126

Meeting Room Link - <https://us02web.zoom.us/j/83194292126>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Present: X (Voting Members in Bold)				
Kerry Wysocki, Chairman		Monti Pittman – ED		Other guests:
Jim Moore, Vice-Chair		Rachelle Marez – Ops Mgr.		
Kevin Cleveland, Secretary		Jennifer Edwards – Registrar		
Andy Snarr, Treasurer		Ani Babayan – Finance		
Tami Beach, Director		Amanda Judd – Special Education		
		Chris Yorgason – Legal Counsel		
		Sheila Shiebler – Portfolio VP		
Vision: To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.				
RSVP: Monti at 208-917-2420 x1001 or mpittman@k12.com to confirm attendance				
Business of the Board				
	Agenda Item	Presenter	Presentation	Issues/Planned Action
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
Minutes:	The meeting was called to order at 5:32 PM			
	Approve Minutes	Board	Action	➤ Motion to approve the August 15 th , 2023 meeting minutes
Minutes:	Having had the opportunity to review the Tuesday, August 15th board meeting minutes, a motion was made by Jim M. and seconded by Andy S. to approve the minutes. Motion passed unanimous consent.			
	Policy Reading	Rachelle Marez	Action	➤
Minutes:				
	Consent Agenda	Felicia Boyle	Action	➤ Approval of Monthly Invoices ➤ Check Register to post online ➤ PL Budget Comparison
Minutes:	Jim M. moved to approve the consent agenda. Andy S. seconded. Motion passed unanimous consent.			
	Financial Update	Ani Babayan Kellen MacDonald Tim Hoyt Andy Snarr	Update Action Action Action	➤ Board Financial Presentation ➤ Approve Payment to Stride ➤ Audit Review ➤ Modify BPA Account Signers

<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ Kellen M. presented the Board Financial Report. Discussion followed. No formal Board action taken. ➤ Approve Payment to Stride – no payment to Stride was recommended. ➤ A motion was made by Jim M. and seconded by Andy S. to approve the ITCA financial audit as presented by Tim Hoyt of Quest CPA. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Andy S. to revise the D L Evans Bank accounts signers to four signers including: Monti P., Ani B., Kerry W., and Andy S. for the Main, BPA, and FFA accounts. The motion also included having Tami Perez as a signer on the BPA and FFA accounts. No other Board members will have signing authority on the account documents at this time. Motion passed unanimous consent. 			
	Enrollment	Rachelle Marez	Update	➤ Review Enrollment Report
<i>Minutes:</i>	Rachelle M. provided the enrollment report. Discussion followed. No formal Board action taken.			
	Academic Update	Monti Pittman	Update	<ul style="list-style-type: none"> ➤ Teacher Presentation – Rozanne Clark & Eric Olsen ➤ Counselor Conference Vendor Booth ➤ Cohort 2 School Start Schedule ➤ TAC meetings in October ➤ Monthly New Leaders PLC with Stride ➤ K12 Zone Update ➤ Staff Member had a New Baby ➤ Board Summit Reminder
<i>Minutes:</i>	<p>Rozanne and Eric provided an update on BOY Testing and the new PT Admin Role and the Stride New Leaders PLC.</p> <p>Monti P. provided an update on the:</p> <ul style="list-style-type: none"> ➤ Counselor Conference Vendor Booth plans ➤ Cohort 2 start dates and the events of orientation week ➤ TAC Meeting Schedule for October ➤ K12 Zone schedule and participation ➤ Staff Member update and return from maternity leave ➤ Upcoming board summit <p>Discussion followed. No formal board action taken.</p>			
	Personnel Report	Monti Pittman	Action	➤ Ms. Heikes Supplemental Contract
<i>Minutes:</i>	Monti P. presented the personnel report. A motion was made by Jim M. and seconded by Kevin C. to approve the personnel report as presented. Motion passed unanimous consent.			
	Continuous Improvement Plan	Monti Pittman	Action	➤ Approve the CIP for submission to State
<i>Minutes:</i>	Rachelle M. presented the current performance certificate for approval as the CIP for submission. A motion was made by Andy S. and seconded by Kevin C. to approve the CIP as presented. Motion passed unanimous consent.			
	Executive Session	Kerry Wysocki	Action	➤ No Executive Session Scheduled
<i>Minutes:</i>	Pursuant to section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.			
	Motion	Kerry Wysocki	Action	
<i>Minutes:</i>				

	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Jim M. made a motion to adjourn. Andy S. seconded. The motion passed unanimous consent. The meeting adjourned at 7:06 PM.			
Next scheduled Board meeting – October 17th, 2023				
<p>Dated the _____ day of _____, 2023.</p> <p>Board Secretary _____</p>				