



1965 S. Eagle Road, Suite 150  
 Meridian, ID 83642  
 ph: 208.917.2420  
 fx: 208.917.2416

[ITCA.K12.com](http://ITCA.K12.com)

## Agenda

### Board Meeting Minutes

Tuesday, November 15<sup>th</sup>, 2022 @ 5:30 PM Mountain

Via conference call (253) 215-8782 Meeting ID: 831 9429 2126

Meeting Room Link - <https://us02web.zoom.us/j/83194292126>

*The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.*

<b>Present: X (Voting Members in <u>Bold</u>)</b>				
<b>Kerry Wysocki, Chairman</b>	<b>X</b>	Monti Pittman – ED	<b>X</b>	Other guests:
<b>Jim Moore, Vice-Chair</b>	<b>X</b>	Rachelle Marez – Ops Mgr.		
<b>Kevin Cleveland, Secretary</b>	<b>X</b>	Jennifer Edwards – Registrar	<b>X</b>	Tami Beach <span style="float: right;"><b>X</b></span>
<b>Andy Snarr, Treasurer</b>	<b>X</b>	Felicia Boyle – Finance	<b>X</b>	Natalie Ivory <span style="float: right;"><b>X</b></span>
		Amanda Judd – Special Education	<b>X</b>	Kellen MacDonald <span style="float: right;"><b>X</b></span>
		Chris Yorgason – Legal Counsel	<b>X</b>	Kathryn Shoemaker <span style="float: right;"><b>X</b></span>
		Sheila Shiebler – Deputy Regional VP	<b>X</b>	Abigail Heikes <span style="float: right;"><b>X</b></span>
<b>Vision:</b> To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.				
<b>RSVP: Monti at 208-917-2420 x1001 or <a href="mailto:mpittman@k12.com">mpittman@k12.com</a> to confirm attendance</b>				
<b>Business of the Board</b>				
	<b>Agenda Item</b>	<b>Presenter</b>	<b>Presentation</b>	<b>Issues/Planned Action</b>
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	The meeting was called to order at 5:31 PM			
	Approve Minutes	Board	Action	➤ Motion to approve the October 18 <sup>th</sup> , 2022, meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the Tuesday, October 18 <sup>th</sup> , meeting minutes, a motion was made by Kerry W. and seconded by Jim M. to approve the minutes. Motion passed unanimous consent.			
	Policy Reading	Rachelle Marez	Action	➤ No Policies to Review
<i>Minutes:</i>				
	Consent Agenda	Felicia Boyle	Action	➤ Approval of Monthly Invoices ➤ Check Register to post online ➤ PL Budget Comparison
<i>Minutes:</i>	A motion was made by Kerry W. and seconded by Andy S. to approve the consent agenda. Motion passed unanimous consent.			
	Financial Update	Felicia Boyle	Update Action Action	➤ Board Financial Presentation ➤ Approve Payment to Stride ➤ ACH Payment System
<i>Minutes:</i>	➤ Felicia B. presented the Board Financial Report. Discussion followed. No formal Board action taken. ➤ A motion was made by Kerry W. and seconded by Andy S. to approve a \$112,282.00 November payment and a \$158,905.00 December payment to Stride. Motion passed unanimous consent. ➤ A motion was made by Andy S. and seconded by Jim M. to approve the ACH Payment System as presented. Motion passed unanimous consent.			

	Marketing Update	Natalie Ivory	Update	➤ Semester 1 results summary and semester 2 plan
<i>Minutes:</i>	Natalie I. presented the marketing report. Discussion followed. No formal Board action taken.			
	Enrollment	Rachelle Marez	Update	➤ Review Enrollment Report
<i>Minutes:</i>	Rachelle M. presented the enrollment report. Discussion followed. No formal Board action taken.			
	Academic Update	Monti Pittman	Update	<ul style="list-style-type: none"> <li>➤ Kathryn Shoemaker and Abigail Heikes – New Programs</li> <li>➤ FFA Statewide Idaho Ag Ed Tours</li> <li>➤ CVS Pharmacy Internships</li> <li>➤ CRE PQE Grant</li> <li>➤ Suit Up Challenge <ul style="list-style-type: none"> <li>○ Milk Bar Expansion on 10/14</li> <li>○ Alex Partners product for Nike on 11/10</li> </ul> </li> <li>➤ Parent Teacher Conference Summary</li> <li>➤ LEAD College Day Summary</li> <li>➤ Grad Rate Comprehensive Support - (CSI GRAD)</li> <li>➤ Photography Contest</li> <li>➤ SNHU 20% for students to continue their education</li> </ul>
<i>Minutes:</i>	<ul style="list-style-type: none"> <li>➤ Kathryn S. and Abigail H. provided an update on the new CRE pathways.</li> </ul> <p>Monti P. provided an update on the:</p> <ul style="list-style-type: none"> <li>➤ FFA Statewide Idaho Ag Ed Tours</li> <li>➤ CVS Pharmacy Internships</li> <li>➤ CRE PQE Grant</li> <li>➤ Suit Up Challenge <ul style="list-style-type: none"> <li>○ Milk Bar Expansion on 10/14</li> <li>○ Alex Partners product for Nike on 11/10</li> </ul> </li> <li>➤ Parent Teacher Conference Summary</li> <li>➤ LEAD College Day Summary</li> <li>➤ Grad Rate Comprehensive Support - (CSI GRAD)</li> <li>➤ Photography Contest</li> <li>➤ SNHU 20% for students to continue their education</li> </ul> <p>Discussion followed. No formal board action taken.</p>			
	Potential Board Members	Kerry Wysocki	Action Update	<ul style="list-style-type: none"> <li>➤ Motion to approve Tami Beach to the Board</li> <li>➤ Discuss potential board members and how to expand the board</li> </ul>
<i>Minutes:</i>	Kerry W. presented Tami B. as a potential ITCA Board member. Tami B. provided an overview of her background. Discussion followed. Kerry W. made a motion to add Tami B. to the ITCA board. Jim M. seconded. Motion passed unanimous consent.			
	Executive Session	Kerry Wysocki	Action	➤
<i>Minutes:</i>	<b>Pursuant to section 74-206(1)(b)</b> To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.			
	Motion	Kerry Wysocki	Action	
<i>Minutes:</i>				
	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Kerry W. made a motion to adjourn. Jim M. seconded. The motion passed unanimous consent. The meeting adjourned at 7:30 PM.			

**Next scheduled Board meeting – January 17<sup>th</sup>, 2022**

Dated the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Board Secretary \_\_\_\_\_