IDAHO TECHNICAL CAREER ACADEMY

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ITCA.K12.com

Agenda

Board Meeting Minutes
Tuesday, May 21st, 2024 @ 5:30 PM Mountain
Via conference call (646) 558-8656 Meeting ID: 971 7626 9701
Meeting Room Link - https://k12.zoom.us/j/97176269701?from=addon

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Present: X (Voting Members in Bold)					
Kerry Wysocki, Chairman	X	Monti Pittman – ED	X	Other guests:	
Jim Moore, Vice-Chair	X	Carrie Freeman – Ops Mgr.	X		
Kevin Cleveland, Secretary		Jennifer Edwards – Registrar		Kellen McDonald	X
Andy Snarr, Treasurer	X	Sarah Olivas – Finance			
Nick Ineck, Director		Amanda Judd – Special Education	X		
		Chris Yorgason – Legal Counsel	X		
		Sheila Shiebler – Portfolio VP			

***Vision**: To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.*

RSVP: Monti at 208-917-2420 x1001 or mpittman@k12.com to confirm attendance

	Business of the Board			
	Agenda Item	**Presenter**	**Presentation**	**Issues/Planned Action**
	Convene Meeting	Kerry Wysocki	Action	➢ Motion to Call to Order
Minutes:	The meeting was called to order at 5:40 PM			
	Approve Minutes	Board	Action	➢ Motion to approve the April16th, 2024, meeting minutes
Minutes:	Having had the opportunity to review the Tuesday, April 16th board meeting minutes, a motion was made by Kerry W. and seconded by Jim M. to approve the minutes. Motion passed unanimous consent.			
	Policy Reading	Carrie Freeman	Action	➢ No Policies to Review
Minutes:				
	Consent Agenda	Sarah Olivas	Action	April: ➢ Check Register to post online ➢ Approval of Monthly Invoices ➢ PL Budget Comparison
Minutes:	A motion was made by Andy S. and seconded by Jim M. to approve the February consent agenda. Motion passed unanimous consent.			
	Financial Update	Sarah Olivas Monti Pittman	Update Action Action Action Action Action	➢ Board Financial Presentation ➢ 2024-2025 Certified Pay Scale ➢ Audit Engagement Letter ➢ $30k Staff Bonuses ➢ Workforce Readiness Incentive (WRI) Grant ➢ Moreton Insurance Premium

Minutes:	➢ Kellen M. presented the Board Financial Report. Discussion followed. No formal Board action taken. ➢ The 2024-2025 certified pay scale was presented. Kerry W. made a motion to approve the 2024-2025 certified pay scale. Jim M. seconded. Motion passed unanimous consent. ➢ Kellen M. presented the Audit Engagement Letter. Kerry W. made a motion to approve the Audit Engagement Letter. Andy S. seconded. Motion passed unanimous consent. ➢ Monti P. presented the $30,000 staff bonus award. Jim M. made a motion to approve the Audit Engagement Letter. Kerry W. seconded. Motion passed unanimous consent. ➢ Monti P. presented the Workforce Readiness Incentive (WRI) grant. Jim M. made a motion to approve the Audit Engagement Letter. Andy S. seconded. Motion passed unanimous consent. ➢ Monti P. presented the Moreton Insurance Premium. Jim M. made a motion to approve the Audit Engagement Letter. Kerry W. seconded. Motion passed unanimous consent.			
	Enrollment	Carrie Freeman	Update	➢ Review Enrollment Report ➢ Marketing Op Ed Article
Minutes:	Carrie F. provided the enrollment report. Discussion followed. No formal Board action taken.			
	Academic Update	Monti Pittman	Update Update Update Update Update Update Update Update Action Update Update Update Update Update	➢ Teacher Presentation –. ➢ Suit-up Challenge - Take on Tech – How to use AI to solve a community problem ➢ CTE Certification Testing ➢ CTSO sponsorship from Stride ➢ NIC – Students get credit – Get MS Certification Credit. 8 Credits from NIC ➢ 6 credits from CEI for Digital Communications pathway and working on dual credit agreement for Web Design ➢ National BPA result. ➢ FFA Event June 3rd – 7th ➢ Mascot ➢ Graduation ➢ First Associates of Science degree ➢ ISAT Results – Participation Percentage ➢ Board Partner Summit October 23-25 ➢ Pucker Up Challenge – Erin Lee - https://www.youtube.com/watch?v=X3VCskadpP8&ab_channel=ErinLee

Minutes:	Monti P. provided an update on the: ➢ Teacher Presentation – No teachers presented ➢ Suit-up Challenge - Take on Tech – How to use AI to solve a community problem contest that the students participated in. They were first in our region. ➢ CTE Certification Testing – shared an update on certifications so far. ➢ CTSO sponsorship award from Stride ➢ NIC – Students get credit – Get MS Certification Credit. 8 Credits from NIC ➢ 6 credits from CEI for Digital Communications pathway and working on dual credit agreement for Web Design ➢ National BPA result. Student took 5th out of 350 participants in his event and Job was elected as the National BPA Secretary. ➢ FFA Event State Leadership Conference June 3rd – 7th in Moscow. ➢ Mascot – The mascot was presented. Discussion followed. A motion was made by Kerry W. and seconded by Jim M. to approve the moose as a mascot for ITCA. Motion passed unanimous consent. ➢ Graduation – provided the graduation schedule and reminded the board of the upcoming graduation. ➢ First Associates of Science degree. Val and Sal each earned an associate degree. ➢ ISAT Results – Participation Percentage ➢ Board Partner Summit October 23-25 – Board received invitations to sign up. Pucker Up Challenge – Erin Lee - https://www.youtube.com/watch?v=X3VCskadpP8&ab_channel=ErinLeeDiscussion followed. No formal board action taken.			
	Personnel Report	Monti Pittman	Action	➢ Approve Personnel Report
Minutes:	Monti P. presented the Personnel Report. Discussion followed. Kerry W. made a motion to approve the Personnel Report. Jim M. seconded. Motion passed unanimous consent.			
	Executive Session	Kerry Wysocki	Action	➢
Minutes:	**Pursuant to section 74-206(1)(f)** To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;			
	Motion	Kerry Wysocki	Action	
Minutes:				
	Adjourn	Kerry Wysocki	Action	
Minutes:	Kerry W. made a motion to adjourn. Andy S. seconded. The motion passed unanimous consent. The meeting adjourned at 6:50 PM.			

Next scheduled Board meeting – June 18th, 2024

Dated the 18th day of June 2024

Board Secretary