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ITCA.K12.com

Agenda

Board Meeting Minutes

Tuesday, September 16th, 2025 @ 5:30 PM Mountain

Via conference call (253) 215-8782 Meeting ID: 849 7995 3739

Meeting Room Link - <https://us02web.zoom.us/j/84979953739?from=addon>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Present: X (Voting Members in <u>Bold</u>)				
Kerry Wysocki, Chairman	X	Monti Pittman – ED	X	Other guests:
Andy Snarr, Vice-Chair & Treasurer	X	Kristi Korfanta-Harris – Ops Mgr.		
Jim Moore, Secretary	X	Jennifer Edwards – Registrar		Tim Hoyte – Quest CPA X
Nick Ineck, Director	X	Sarah Olivas – Finance	X	Elizabeth Kim - Finance X
		Amanda Judd – Special Education		
		Chris Yorgason – Legal Counsel	X	
		Sheila Shiebler – Portfolio VP	X	
Vision: To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.				
RSVP: Monti at 208-917-2420 x1001 or mpittman@k12.com to confirm attendance				
Business of the Board				
	Agenda Item	Presenter	Presentation	Issues/Planned Action
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ The meeting was called to order at 5:38 PM ➤ Kerry W. made a motion to add clerical staff to the agenda to review classified staff compensation. Jim M. seconded. Motion passed unanimous consent. 			
	Approve Minutes	Board	Action	➤ Motion to approve the August 19 th , 2025 meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the Tuesday, August 19th board meeting minutes, a motion was made by Kerry W. and seconded by Andy S. to approve the minutes. Motion passed unanimous consent.			
	Policy Reading	Monti Pittman	Action	➤ No policies to approve
<i>Minutes:</i>				
	Consent Agenda	Sarah Olivas	Action	<ul style="list-style-type: none"> ➤ Approval of Monthly Invoices ➤ Check Register to post online ➤ PL Budget Comparison
<i>Minutes:</i>	Andy S. moved to approve the consent agenda. Kerry W. seconded. Motion passed unanimous consent.			
	Financial Update	Sarah Olivas	Update Action Action Action Action	<ul style="list-style-type: none"> ➤ Board Financial Presentation ➤ Audit Presentation ➤ Remove Tami Perez from the ITCA bank accounts ➤ Give Elizabeth Kim read only access to the ITCA bank accounts and credit cards ➤ Added - Review Classified Staff Compensation

Minutes:

- Sarah O. presented the Board Financial Report. Discussion followed. No formal Board action taken.
- Tim H. presented the audit findings. Discussion followed. Kerry W made a motion to approve the audit. Andy S. seconded. Motion passed unanimous consent
- Andy S. made a motion to have Tami P. removed from all the ITCA bank accounts. Jim M. seconded. Motion passed unanimous consent.
- Sarah O. introduced Elizabeth K. as an additional ITCA finance support. Andy S. made a motion to give Elizabeth K. read only access to the ITCA bank and credit card accounts. Jim M. seconded. Motion passed unanimous consent.
- The board reviewed and discussed the current classified staff compensation. A motion was made by Kerry W. and seconded by Andy S. to increase the classified staff compensation to C21 on the classified pay scale. Motion passed unanimous consent.

	Marketing	Kerry Wysocki	Action	➤ Marketing Update – Name Change
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Minutes: The possibility of changing the school’s name was discussed. It was concluded that the current name did not need to be changed.

	Enrollment	Monti Pittman	Update	➤ Review Enrollment Report
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Minutes: Monti P. provided the enrollment report. Discussion followed. No formal Board action taken.

	Academic Update	Monti Pittman	Update	<ul style="list-style-type: none"> ➤ Love Bug Pies ➤ FFA SE Idaho Fair Judging
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Minutes: Monti P. provided an update on the:

- Love Bug Pies
- FFA SE Idaho Fair Judging

Discussion followed. No formal board action taken

	Executive Session	Kerry Wysocki	Action	➤ Complete Board Evaluations
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Minutes: Pursuant to section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.

	Motion	Kerry Wysocki	Action	
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Minutes: The board evaluations were completed by the board in an open session. No executive session was conducted.

	Adjourn	Kerry Wysocki	Action	
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Minutes: Andy S. made a motion to adjourn. Kerry W. seconded. The motion passed unanimous consent. The meeting adjourned at 7:42 PM.

Next scheduled Board meeting – October 21st, 2025

Dated the 16th day of September, 2025.

Board Secretary 