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Agenda

Board Meeting Minutes

Tuesday, July 15th, 2025 @ 12:00 PM Mountain

Via conference call (253) 215-8782 Meeting ID: 843 8903 8018

Meeting Room Link - <https://us02web.zoom.us/j/84389038018?from=addon>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Present: X (Voting Members in Bold)				
Kerry Wysocki, Chairman & Secretary	X	Monti Pittman – ED	X	Other guests:
Jim Moore, Vice-Chair	X	Kristi Korfanta-Harris – Ops Mgr.		
Andrew Snarr, Treasurer	X	Jennifer Edwards – Registrar		Tony Hilde X
Nick Ineck, Director		Sarah Olivas – Finance	X	Suzi Budge X
		Amanda Judd – Special Education		
		Chris Yorgason – Legal Counsel	X	
		Sheila Shiebler – Portfolio VP	X	
Vision: <i>To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.</i>				
RSVP: Monti at 208-917-2420 x1001 or mpittman@k12.com to confirm attendance				
Business of the Board				
	Agenda Item	Presenter	Presentation	Issues/Planned Action
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	The meeting was called to order at 12:05 PM			
	Lunch	Kerry Wysocki		➤ Tony – Last year highlight presentation
<i>Minutes:</i>	Tony H. presented the 2024-2025 highlight presentation. Discussion followed. No formal board action taken			
	Approve Minutes	Board	Action	➤ Motion to approve May 27 th , 2025, special meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the Tuesday, May 27th board meeting minutes, a motion was made by Kerry W. and seconded by Andy S. to approve the minutes. Motion passed unanimous consent.			
	Policy Reading	Monti Pittman	Action	<ul style="list-style-type: none"> ➤ Certified, Classified, and Hourly Handbooks ➤ Student/Parent Handbook ➤ 2025-2026 Course Catalog ➤ 905.7 Distraction-Free Learning
<i>Minutes:</i>	<p>All handbooks and policies were presented. Discussion followed.</p> <ul style="list-style-type: none"> ➤ A motion was made by Andy S. and seconded by Kerry W. to approve the Certified, Classified, and Hourly Handbooks ➤ A motion was made by Kerry W. and seconded by Jim M. to approve the Student/Parent Handbook ➤ A motion was made by Kerry W. and seconded by Andy S. to approve the 2025-2026 Course Catalog ➤ A motion was made by Kerry W. and seconded by Jim M. to approve the 905.7 Distraction-Free Learning <p>All motions passed unanimous consent.</p>			

	Consent Agenda	Sarah Olivas	Action	<ul style="list-style-type: none"> ➤ Check Register ➤ Monthly Invoices ➤ PL Budget Comparison
<i>Minutes:</i>	Andy S. moved to approve the consent agenda. Kerry W. seconded. Motion passed unanimous consent.			
	Financial Update	Sarah Olivas	Update Action Action	<ul style="list-style-type: none"> ➤ Board Financial Presentation ➤ Cancel Tami P. Credit Card ➤ Open Credit Card in \$10,000 for Tony H.
<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ Sarah O. presented the Board Financial Report. Discussion followed. No formal Board action taken. ➤ A motion was made by Andy S. and seconded by Kerry W. to cancel Tami P. credit card and open a credit card in the amount of \$10,000 for Tony H. Discussion followed. Motion passed unanimous consent. 			
	Legislative	Suzi Budge	Update	<ul style="list-style-type: none"> ➤ Provide an update on legislative session and effects on education (12:30 – 1:30)
<i>Minutes:</i>	Suzi B. provided a legislative update. Discussion followed. No formal Board action taken.			
	Enrollment	Monti Pittman	Update	<ul style="list-style-type: none"> ➤ Review Enrollment Report
<i>Minutes:</i>	Monti P. provided the enrollment report. Discussion followed. No formal Board action taken.			
	Stride	Sheila Shiebler	Update	<ul style="list-style-type: none"> ➤ Stride Update
<i>Minutes:</i>	Sheila S. provided a Stride Update. Discussion followed. No formal Board action taken.			
	Board Training	Chris Yorgason	Update	<ul style="list-style-type: none"> ➤ Open Meetings
<i>Minutes:</i>	Chris Y. provided board training on Open Meeting Laws. Discussion followed. No formal Board action taken.			
	Academic Update	Monti Pittman	Update	<ul style="list-style-type: none"> ➤ Business and Marketing Program Review Results ➤ When teachers return to contract ➤ Teacher Fall Professional Development ➤ School Starts ➤ ITCA Graduation Article
<i>Minutes:</i>	<p>Monti P. provided an update on the:</p> <ul style="list-style-type: none"> ➤ Business and Marketing Program Review Results ➤ When teachers return to contract ➤ Teacher Fall Professional Development ➤ School Starts ➤ ITCA Graduation Article <p>Discussion Followed. No formal Board action taken</p>			

	Annual Meeting Items	Kerry Wysocki	Action	<ul style="list-style-type: none"> ➤ Approve Term Extensions (Nick Ineck and Kerry Wysocki) ➤ Oaths of Office ➤ Code of Ethics ➤ Election of Offices <ul style="list-style-type: none"> ○ Chair ○ Vice-Chair ○ Treasurer ○ Secretary ➤ Appointments <ul style="list-style-type: none"> ○ Board Clerk ○ Public Records Officer ○ Title 9 Officer ○ Disposal Agent ➤ Designate Day, Time, and Place for Regular Monthly Board Meetings ➤ Re-Authorize ITCA credit card holder and amount ➤ Designation of newspapers for legal publications ➤ Selection of Depository for LEA Funds ➤ Approval of Capitalization Amount
Minutes:	<ul style="list-style-type: none"> ➤ A motion was made by Andy S. and seconded by Jim M. to approve term extensions for Nick Ineck and Kerry Wysocki. Motion passed unanimous consent. ➤ The Oath of Office and the Code of Ethics were discussed. ➤ The Election of Officers was conducted: <ul style="list-style-type: none"> ➤ A motion was made by Andy S. and seconded by Kerry W. for the following positions: <ul style="list-style-type: none"> ○ Chair – Kerry W. ○ Vice-Chair – Andy S. ○ Treasurer – Andy S. ○ Secretary – Jim M. <p style="margin-left: 40px;">Motion passed unanimous consent.</p> <ul style="list-style-type: none"> ➤ A motion was made by Kerry W. and seconded by Jim M. to approve the Executive Director as the Board Clerk, the Public Records Officer, the Title IX officer, and the Disposal Agent. Motion passed unanimous consent. ➤ A motion was made by Jim M. and seconded by Kerry W. to continue having the monthly Board meetings on the 3rd Tuesday of the month at 5:30 PM at the ITCA offices. Motion passed unanimous consent. ➤ A motion was made by Andy S. and seconded by Kerry W. to re-authorize the Executive Director and the CTE Coordinator as ITCA credit card holders with cards in the amount of \$10,000.00 each, and the Operations Manager as an ITCA credit card holder with a card in the amount of \$5,000.00. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Andy S. to approve the Coeur d'Alene Press, the Idaho Statesman, and the Idaho Falls Post Register as the designated newspapers for legal publications. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Andy S. to approve D.L. Evans as the Depository for LEA Funds. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Andy S. to approve \$1500.00 as the Capitalization pending further review about increasing the capitalization amount. Motion passed unanimous consent. 			
	Executive Session			<ul style="list-style-type: none"> ➤ Complete Board Evaluations
Minutes:	<p>Pursuant to section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.</p>			
	Motion	Kerry Wysocki	Action	
Minutes:	Board evaluations will be conducted at the August board meeting			

	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Andy S. made a motion to adjourn. Kerry W. seconded. The motion passed unanimous consent. The meeting adjourned at 4:14 PM.			
Next scheduled Board meeting – August 19th, 2025				
Dated the	<u>13th</u>	day of	<u>July</u>	, 2025.
Board Secretary				