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ITCA.K12.com

Agenda

Board Meeting

Tuesday, July 16th, 2024 @ 12:00 PM Mountain

Via conference call (253) 215-8782 Meeting ID: 836 4980 0805

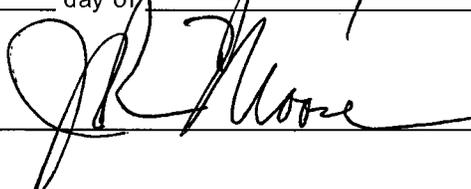
Meeting Room Link - <https://us02web.zoom.us/j/83649800805?from=addon>

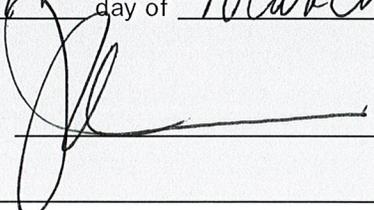
The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Present: X (Voting Members in Bold)				
Kerry Wysocki, Chairman	X	Monti Pittman – ED	X	Other guests:
Jim Moore, Vice-Chair	X	Carrie Freeman – Ops Mgr.	X	
Kevin Cleveland, Secretary	X	Jennifer Edwards – Registrar		Jamie Cann X
Andrew Snarr, Treasurer	X	Sarah Olivas – Finance	X	Roger Welch X
Nick Ineck, Director		Amanda Judd – Special Education		Suzi Budge X
		Chris Yorgason – Legal Counsel	X	
		Sheila Shiebler – Portfolio VP	X	
Vision: To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.				
RSVP: Monti at 208-917-2420 x1001 or mpittman@k12.com to confirm attendance				
Business of the Board				
	Agenda Item	Presenter	Presentation	Issues/Planned Action
	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	The meeting was called to order at 12:31 PM			
	Lunch	Kerry Wysocki		➤
<i>Minutes:</i>				
1	Approve Minutes	Board	Action	➤ Motion to approve the June 18 th , 2024, meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the Tuesday, June 18th board meeting minutes, a motion was made by Kerry W. and seconded by Jim M. to approve the minutes. Motion passed unanimous consent.			
2	Policy Reading	Carrie Freeman	Action	➤ Certified, Classified, and Hourly Handbooks ➤ Student/Parent Handbook ➤ 501.2 Health Enhancement Education Policy ➤ 510 School Texting Policy ➤ 707.3 Uniform Service Leave Policy
<i>Minutes:</i>	➤ All handbooks and policies were presented. Discussion followed. The board was informed of and accepted the reference to students taking CTE courses at ITCA added to the Student/Parent Handbook. A motion was made by Kerry W. and seconded by Andy S. to approve. Motion passed unanimous consent.			
3	Consent Agenda	Sarah Olivas	Action	➤ Check Register ➤ Monthly Invoices ➤ PL Budget Comparison
<i>Minutes:</i>	Andy S. moved to approve the consent agenda. Kerry W. seconded. Motion passed unanimous consent.			

4	Financial Update	Sarah Olivas	Update	➤ Board Financial Presentation
<i>Minutes:</i>	➤ Sarah O. presented the Board Financial Report. Discussion followed. No formal Board action taken.			
5	Legislative	Suzi Budge	Update	➤ Provide an update on legislative session and effects on education (12:30 – 1:30)
<i>Minutes:</i>	Suzi B. provided a legislative update. Discussion followed. No formal Board action taken.			
6	Enrollment	Carrie Freeman	Update	➤ Review Enrollment Report
<i>Minutes:</i>	Carrie F. provided the enrollment report. Discussion followed. No formal Board action taken.			
7	Marketing	Roger Welch Jamie Caan	Update	➤ Marketing Update
<i>Minutes:</i>	Jamie C. and Roger W. provided a marketing update. Discussion followed. No formal Board action taken.			
8	Stride	Sheila Shiebler	Update	➤ Stride Update
<i>Minutes:</i>	Sheila S. provided a Stride Update. Discussion followed. No formal Board action taken.			
9	Board Training	Chris Yorgason	Update	➤ Board Responsibilities
<i>Minutes:</i>	Chris Y. provided board training on Board Responsibilities. Discussion followed. No formal Board action taken.			
10	Academic Update	Monti Pittman	Update	<ul style="list-style-type: none"> ➤ Academic and CTE Goal Performance ➤ Dual Credit Agreements ➤ ACTE Virtual CTE Request ➤ Gift cards to students for earned certifications ➤ When teachers return to contract ➤ Teacher Fall Professional Development ➤ School Starts ➤ Stride Award
<i>Minutes:</i>	Monti P. provided an update on the: <ul style="list-style-type: none"> ➤ Academic and CTE Goal Performance for the previous school year ➤ Dual Credit Agreements ➤ ACTE request ➤ Rewards for students who have earned certifications were discussed ➤ Teachers return to contract dates ➤ Teacher fall Professional Development schedule, and invited board members to attend ➤ SY24 School Start dates ➤ Stride award Discussion Followed. No formal Board action taken			

11	Annual Meeting Items	Kerry Wysocki	Action	<ul style="list-style-type: none"> ➤ Approve Term Extensions (Jim Moore and Andy Snarr) ➤ Oaths of Office ➤ Code of Ethics ➤ Election of Offices <ul style="list-style-type: none"> ➤ Chair ➤ Vice-Chair ➤ Treasurer ➤ Secretary ➤ Appointments <ul style="list-style-type: none"> ➤ Board Clerk ➤ Public Records Officer ➤ Title 9 Officer ➤ Disposal Agent ➤ Designate Day, Time, and Place for Regular Monthly Board Meetings ➤ Re-Authorize ITCA credit card holder and amount ➤ Designation of newspapers for legal publications ➤ Selection of Depository for LEA Funds ➤ Approval of Capitalization Amount
<i>Minutes:</i>	<ul style="list-style-type: none"> ➤ A motion was made by Kerry W. and seconded by Kevin C. to approve term extensions for Jim Moore and Andy Snarr. Motion passed unanimous consent. ➤ The Oath of Office and the Code of Ethics were discussed. ➤ The Election of Officers was conducted: <ul style="list-style-type: none"> ➤ A motion was made by Andy S. and seconded by Jim M. for current office holders to maintain their current positions: <ul style="list-style-type: none"> ○ Chair – Kerry W. ○ Vice-Chair – Jim M. ○ Treasurer – Andy S. ○ Secretary – Kevin C. ➤ Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Andy S. to approve the Executive Director as the Board Clerk, the Public Records Officer, the Title IX officer, and the Disposal Agent. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Andy S. to continue having the monthly Board meetings on the 3rd Tuesday of the month at 5:30 PM at the ITCA offices. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Jim M. to re-authorize the Executive Director and the CTE Coordinator as ITCA credit card holders with cards in the amount of \$10,000.00 each, and the Operations Manager as an ITCA credit card holder with a card in the amount of \$5,000.00. Motion passed unanimous consent. ➤ A motion was made by Kevin C. and seconded by Andy S. to approve the Coeur d'Alene Press, the Idaho Statesman, and the Idaho Falls Post Register as the designated newspapers for legal publications. Motion passed unanimous consent. ➤ A motion was made by Kerry W. and seconded by Kevin C. to approve D.L. Evans as the Depository for LEA Funds. Motion passed unanimous consent. <p>A motion was made by Kevin C. and seconded by Kerry W. to approve \$1500.00 as the Capitalization</p>			
12	Executive Session			➤ Complete Board Evaluations
<i>Minutes:</i>	Pursuant to section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.			
	Motion	Kerry Wysocki	Action	
<i>Minutes:</i>	Board evaluations will be conducted at the August board meeting			

	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Kerry W. made a motion to adjourn. Kevin C. seconded. The motion passed unanimous consent. The meeting adjourned at 4:51 PM.			
Next scheduled Board meeting – August 20th, 2024				
Dated the	<u>16th</u>	day of	<u>July</u>	, 2024.
Board Secretary	<u></u>			

	Personnel Report	Monti Pittman	Action	➤ CTE Coordinator
<i>Minutes:</i>	Monti P. presented the Personnel Report. A motion was made by Kerry W. and seconded by Andy S. to approve the personnel report as presented. Motion passed unanimous consent.			
	Enrollment	Monti Pittman	Update	➤ Review Enrollment Report
<i>Minutes:</i>	Monti P. provided the enrollment report. Discussion followed. No formal Board action taken.			
	Academic Update	Monti Pittman	Update	<ul style="list-style-type: none"> ➤ ITCA FFA student had the opportunity to attend the signing of the FFA Week proclamation with Governor Little! - https://www.facebook.com/photo/?fbid=1144921150978883&set=pcb.1144921367645528 ➤ https://www.facebook.com/photo/?fbid=1143910264413305&set=a.730846285719707 ➤ ➤ Jamie Cann – ITCA Name Change ➤ ISAT – Starting March 31st ➤ Parent Teacher Conference ➤ FFA State in April 2nd – 4th
<i>Minutes:</i>	Monti P. provided an update on: <ul style="list-style-type: none"> ➤ ITCA FFA student had the opportunity to attend the signing of the FFA Week proclamation with Governor Little! ➤ Jamie Cann – ITCA Name Change ➤ ISAT – Starting March 31st ➤ Parent Teacher Conference ➤ FFA State in April 2nd – 4th Discussion followed. No formal board action taken.			
	Executive Session	Kerry Wysocki	Action	➤
<i>Minutes:</i>	Pursuant to section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.			
	Motion	Kerry Wysocki	Action	
<i>Minutes:</i>				
	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	Kerry W. made a motion to adjourn. Nick I. seconded. The motion passed unanimous consent. The meeting adjourned at 4:24 PM.			
Next scheduled Board meeting – April 15th, 2025				
Dated the <u>19th</u> day of <u>March</u> , 2025.				
Board Secretary <u></u>				